

EmpireMUNC X

Delegate Handbook



November 9-12, 2023

Table of Contents

Welcome Letter	2
Terms and Conditions of Conference Attendance	3
Conference Schedule	6
Conference Information	7
Procedure for General Assemblies	8
Procedure for Crisis Committees	10
Our Charity	13
Additional Resources	14

Welcome Letter

Greetings, esteemed delegates! Before we commence our proceedings, we wish to express our profound appreciation for your exceptional contributions to this conference. We want to recognize that the success of this event is indebted to each and every one of you who have dedicated your time and effort to research, craft resolutions, and actively engage in our conference.

EmpireMUNC X has been committed to nurturing a cohesive and united conference community. Our goal has been to cultivate an atmosphere where you not only inspire one another to be better delegates but also to be outstanding leaders and individuals. In this regard, we take immense pride in the exceptional individuals we have brought together, individuals who have exhibited not only dedication and hard work but also remarkable kindness to one another.

Throughout this weekend, a flurry of activities awaits you, encompassing crisis updates, note exchanges, and spirited debates. I encourage all of you to be engaged, respectful, and simply enjoy yourselves. Ultimately, the conference's value to you will align with your level of involvement, and if you actively participate, I'm confident you will have an exceptional experience.

Our discussions will span a wide range of topics, from substantial issues to more casual subjects, and it's crucial to address all these matters. Yet, always bear in mind the importance of having fun, as it's through enjoyment that you can truly maximize your experience.

We eagerly anticipate the remarkable contributions you will make.

Sincerely,

Secretary-General Mark Istvan Ledeczi Domonkos & Directorate



Terms and Conditions of Conference Attendance

VALUE STATEMENT

At our organization we are committed to upholding the values of respect, diversity, and growth. If you plan on attending our conference, we request that you honor and maintain these principles in their entirety. As conference leaders (Secretary-General and Director-Generals), we reserve the right to take appropriate action, including disqualification or removal from the event, for any violation of the following rules.

RESPECT

All attendees are required to treat the people around them with the utmost respect for the duration of the conference. This means no denigratory language, no use of traditionally diminutive terms, and no derogatory/denigratory allusions to events of violence/recognised disaster.

Harassment is forbidden as well. No attendee shall repeat a behavior previously indicated as making another attendee uncomfortable. Please keep in mind that this includes the relationships between advisors/visitors/students and NYU personnel.

With this in mind, advisors/visitors/students are not allowed to disrupt staffers or Directorate members not on the help desk team. Non help desk team NYU personnel reserve the right to terminate a conversation/communication at any point, and no non-Directorate members are permitted to stop them. Any forceful or aggressive communication is grounds for automatic removal. Violent action or rhetoric in non-committee conduct will be dealt with swiftly, and attendees utilizing this will instantly receive a life long ban. If you have any challenges or general problems please refer to our established help desk with specific questions.

Another form of respect is abiding by EmpireMUNC's Western Business Attire (WBA) dress code. Unless otherwise specified by an official form of communication, it (WBA) is expected to be worn at all times. If not worn, removal from the conference is likely. For guidance on what WBA entails refer to [Best Delegate's guidelines](#).

Seeking to respect the separation of institutions involved, no NYU affiliated personnel shall have personal contact with any delegates regardless of age difference. This is in addition to NYU's own rules, which do not permit any individual contact with visiting minors by NYU students at all, under any circumstances. If communication with a minor, face-to-face or online, is necessary due to abnormal circumstances, it must be done through a medium in which as many other people as possible can oversee the entire process.

Through official communication, all events advisors/visitors/students are expected to attend will be shared. If absent for any reason, ask for approval as soon as possible. Non-approved absences are ground for removal. Delegations are expected to attend all sessions in the schedule, if this is not possible for your delegation, notification to the official conference email is required.

DIVERSITY

At Model United Nations we talk about many contentious and querulous topics, and positive discussion is not only ok, but encouraged. However, we have a zero tolerance policy for advocating, belittling, or ridiculing of problematic or otherwise sensitive historical/current people, groups, or events. This includes but is not limited to the usage of genocide, slavery, segregation, discrimination, terrorism, or etc. within committee.

Our conference philosophy is “to better, not ignore.” We recognise the dangers of revisionist history while also advocating for a safe environment overall. If attendees use good judgment, we aim to ensure that action will be fair and understanding.

Respect people’s individuality as well, and encourage participation. Everyone is instructed to be kind and inclusive of all people and opinions, which will be positives considered for any awards. Do not exclude people from conference-related activities purposefully, this is a serious violation of our rules and will be addressed.

GROWTH

EmpireMUNC highly values the growth of all its attendees. Over almost anything else, our conference is here to build the student and staff’s skills for the real world, so the mentality of growth is what we expect our attendees to exhibit.

If delegates come to the conference they are expected to participate, be on time, and do research. When considering awards, we will emphasize taking committee advice into consideration, representing our conference principles, and being inclusive.

CONFERENCE RULES PURVIEW

The latter rules apply to all forms of communication and interaction, including outside of the conference, for the duration of the conference itself. This includes but is not limited to: texting, socializing (even if not in NYU buildings), social media DMs, etc. Please report any infringement of rules to Directorate, at any time, through our anonymous forms or in-person communication.

LOGISTICAL PROCEDURES

Any issues that delegates or advisors have should be asked to the specific help desk team (designated at the conference).

Official messages are any EmpireMUNC emails or messages officially approved by one of the generals (please check with each communication if this was true). Any official communication should have email evidence, otherwise it may not be used to prove any exceptions.

Any disciplinary process will be carried out by the generals, and all final decisions rest on their authority. If the problem is serious enough NYU administration or authorities may be contacted for further consequences.

Conference Schedule

Thursday (November 9th)

01:00 PM - 04:30 PM - Registration (In the lobby of the Kimmel Building (60 Washington Sq S))

04:45 PM - 06:00 PM - Opening Ceremonies (In Eisner & Lubin Auditorium)

08:00 PM - 10:00 PM - Session 1*

*Session One includes a 30 small minute committee tutorial

Friday (November 10th)

04:00 PM - 06:00 PM - Session 2

08:00 PM - 10:00 PM - Session 3

Saturday (November 11th)

10:45 AM - 12:00 PM - Session 4

01:30 PM - 4:00 PM - Session 5

05:00 PM - 7:30 PM - Session 6

Sunday (November 12th)

1:00 PM - 01:45 PM - Session 7

02:00 PM - 03:30 PM - Closing Ceremonies

Conference Information

Please note that Kimmel and GCASL are two separate buildings, connected by hallways on the second and third floors. **Elevators in Kimmel and GCASL do not go to the other building's floors.** You can identify if you are in the Kimmel or GCASL by checking if the elevator has four floor buttons (GCASL) or ten floor buttons (Kimmel). Delegates can find the Delegate Services Table on the second floor of Kimmel at any time.

Any time you enter a building, be sure to present your Empire provided badge to the security guard. Also please have an ID, even if it is just a school ID, on you at all times.

Joint Crisis Committees

	Thursday	Friday	Saturday	Sunday
Percy Jackson: Camp Half Blood	181 Mercer Room 230	GCASL 269	GCASL 269	GCASL 269
Percy Jackson: Camp Jupiter	181 Mercer Room 231	GCASL 274	GCASL 265	GCASL 265
Pirates: Republic of Pirates	181 Mercer Room 234	GCASL 279	GCASL 274	GCASL 279
Pirates: British Empire	181 Mercer Room 235	GCASL 275	GCASL 275	GCASL 275

General Crisis Committees

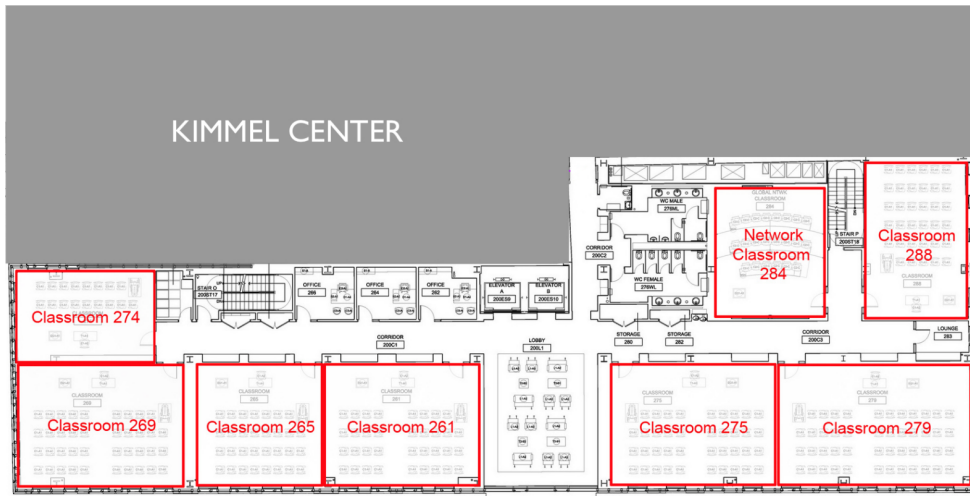
	Thursday	Friday	Saturday	Sunday
United Nations of Mushroom Kingdom	181 Mercer Room 252	Kimmel 903	GCASL 365	GCASL 365
Advisors of Tsar Nicholas II	181 Mercer Room 253	GCASL 375	GCASL 375	GCASL 375
Allied Spies of WWII	181 Mercer Room 254	<u>GCASL 908</u>	GCASL 388	GCASL 388
Board of Stark Industries	Kimmel 906	<u>Kimmel 905</u>	Kimmel 905	Kimmel 905

Ad Hoc	Kimmel 808	Kimmel 906	Kimmel 808	Kimmel 803
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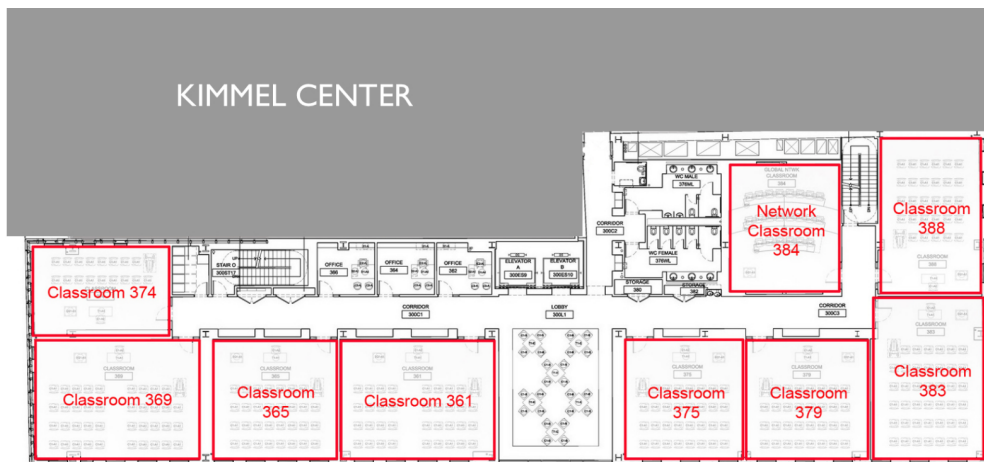
General Assemblies

	Thursday	Friday	Saturday	Sunday
DISEC	Eisner and Lubin	<u>Eisner and Lubin</u>	Eisner and Lubin	Eisner and Lubin
WHO	<u>GCASL Grand Hall</u>	<u>GCASL 405/406</u>	GCASL 405/406	GCASL 405/406
Council of Mayors	GCASL 361	GCASL 383	GCASL 369	GCASL 369
UNSC	Kimmel 904	Kimmel 904	Kimmel 904	Kimmel 904

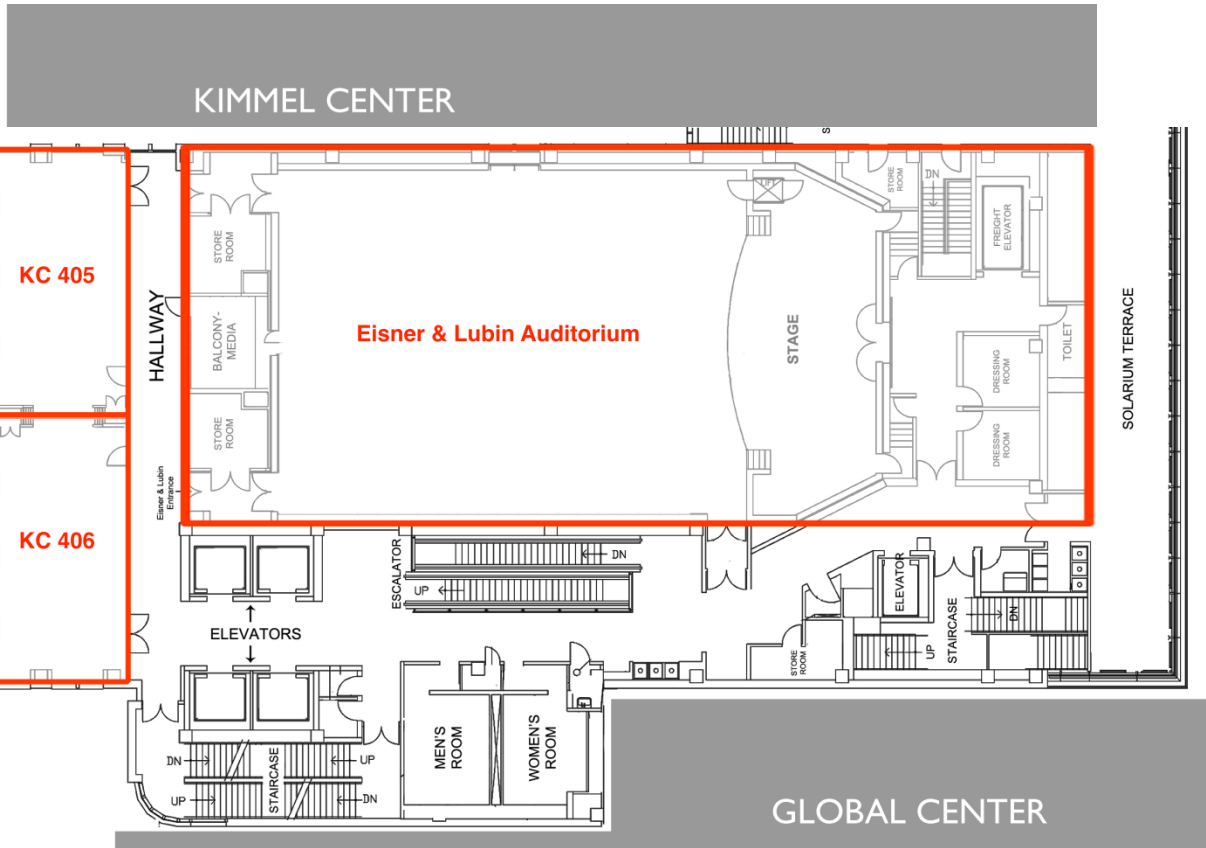
2nd Floor of GCASL



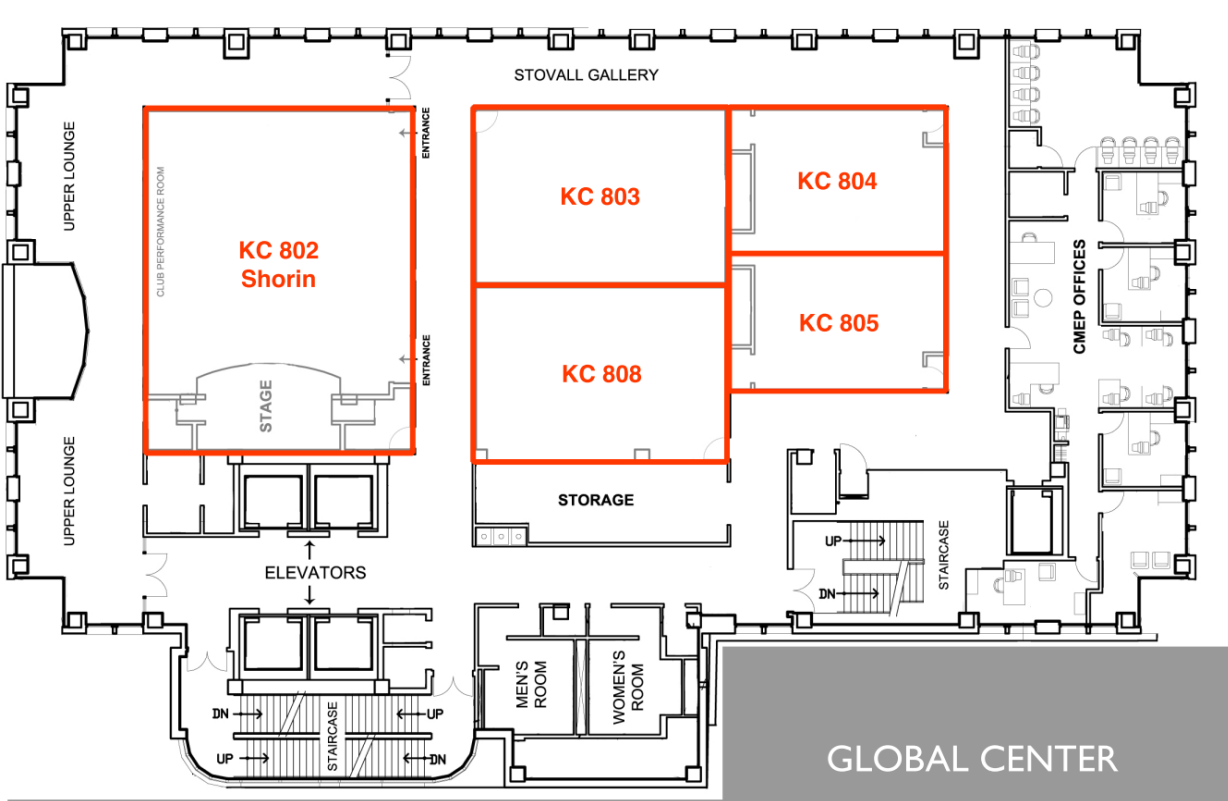
3rd Floor of GCASL



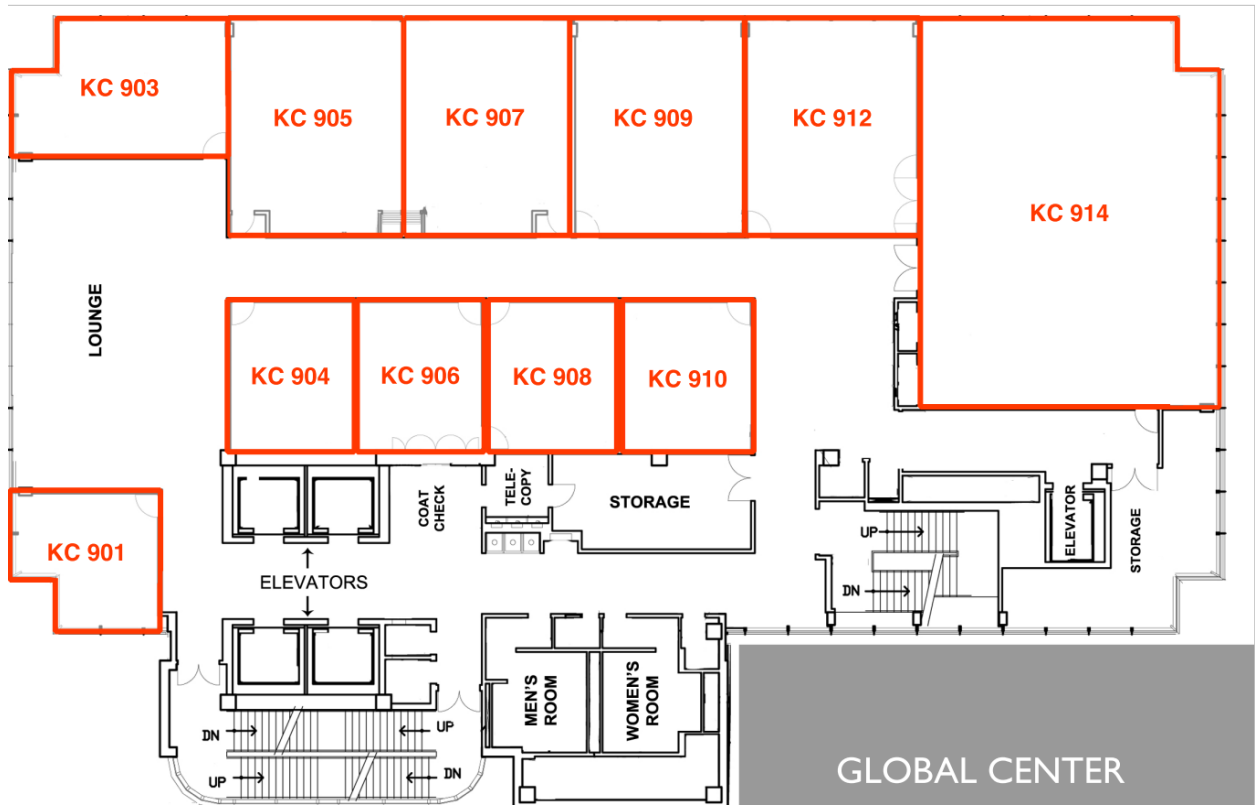
4th Floor of GCASL



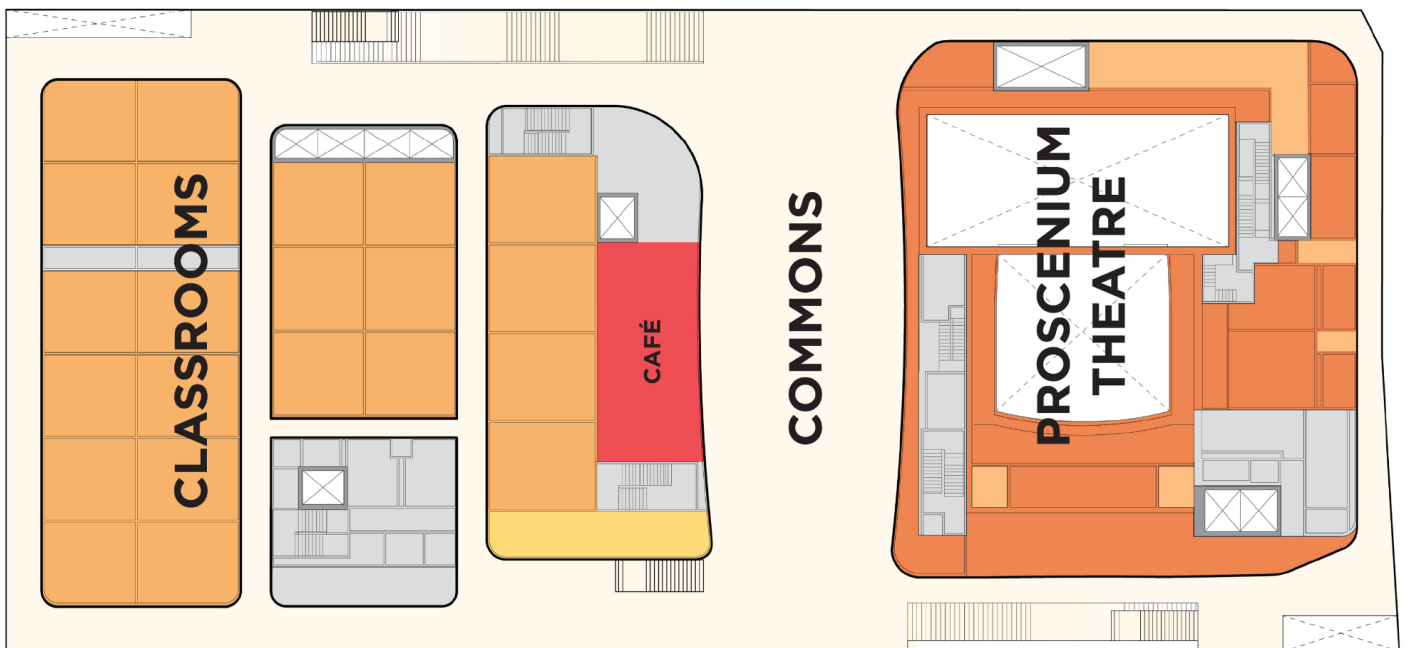
8th Floor of Kimmel Center



9th Floor of Kimmel Center



2nd Floor of 181 Mercer



Procedure for General Assemblies

In General Assemblies your committee is run by your Chair, the person who moderates debate and keeps the committee on track. Your committee will begin with your Chair taking a motion to open debate. You can also propose a point when you have a question (Point of Inquiry).

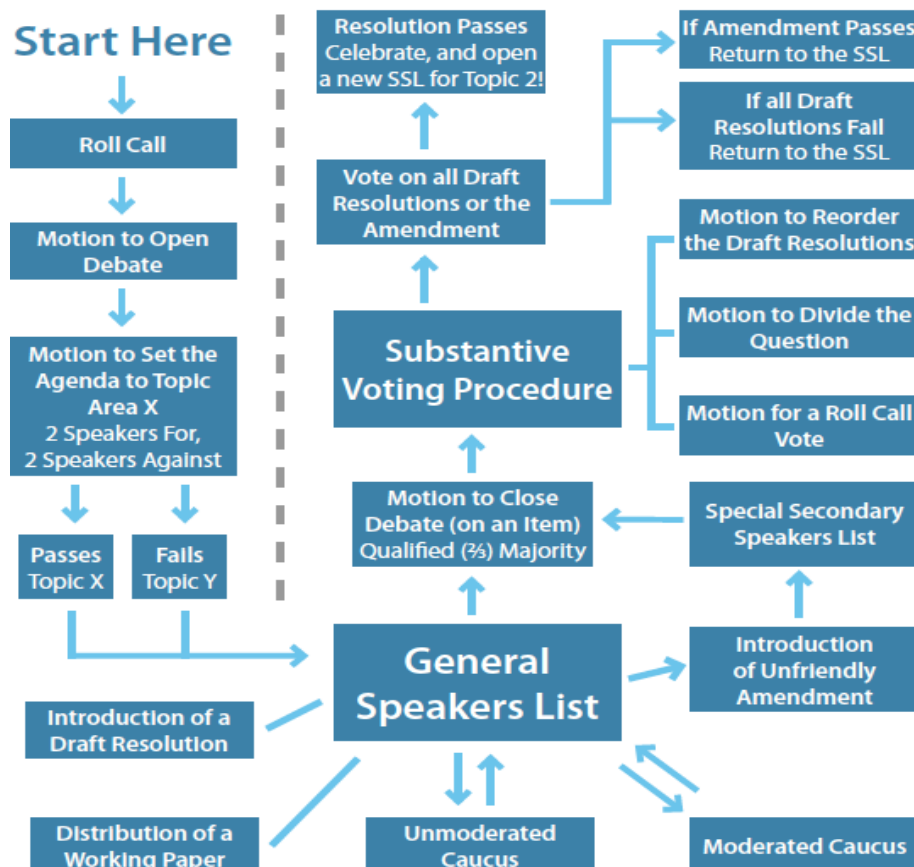
What is a motion? A motion is basically when a delegate proposes formal or informal debate. Motions are voted on by the committee and the time must be divisible by the amount of speakers. The general flow of committee will go something like this:

1. **Roll Call and Attendance:** Chairs will take attendance at the start of each committee session. Delegates can be either Present or Present and Voting
 - i. Present: The delegate is in attendance and may abstain from voting.
 - ii. Present and Voting: The delegate is in attendance and may NOT abstain from voting.
2. **Motion to Open Speakers List:** Delegates give opening speeches to explain which topic they would like to debate. If there is only one topic then delegates give an introductory speech
3. **Motion for a Moderated Caucus:** (Formal Debate) Delegates give speeches one by one and you should take note of the quality and quantity of their speeches.
4. **Motion for an Unmoderated Caucus:** After the first few moderated caucuses, delegates may propose Informal Debate. During an unmoderated caucus, delegates may collaborate with each other, and begin putting their solutions together to create a working paper.
5. **Forming a Bloc:** During unmoderated caucuses, delegates form groups called blocs. Ideally, they should be joining the bloc that aligns most with their solutions and country stance.
6. **More Moderated Caucuses:** Between the series of un-mods to create blocs, there will be more moderated caucuses to update the committee on any updates in papers.
7. **Working Papers:** In preliminary blocs, delegates will compile their solutions into working papers—an informal potential resolution paper. Per EmpireMUNC’s technology policies, everything will be done on paper. There will be Sponsors (those who contributed most to the paper) and Signatories (those who would just like to see the paper introduced

and debated). Sponsors may only sponsor one paper at a time, while Signatories can be signed onto many papers simultaneously.

8. **Presentation and Q&A:** Blocs will choose a few delegates to present the paper, and a few to answer questions about the paper. These delegates should be those that contributed the most to the paper and know its content the best, so that they can explain and defend it. Q&A is typically with the person with the most ability to defend the paper’s content.
9. **Draft Resolutions:** After Working Papers are presented, blocs will merge to create Draft Resolutions. These will be more comprehensive versions of the Working Papers.
10. **Presentation and Q&A (Again)**
11. **Amendments:** An amendment is an addition to a resolution added just before voting.
 - a. **Friendly Amendments:** If the sponsors give their approval, then the amendment is friendly and automatically added to the resolution. There is no voting.
 - b. **Unfriendly Amendments:** If the amendment is not approved by the sponsors, it will be voted on during formal voting procedure.

Voting: Delegates will vote to pass or reject the presented draft resolutions. This is the entire goal of the committee. Committees should hope to pass comprehensive solutions to the issue discussed in committee.



Procedure for Crisis Committees

Crisis Committees run at a different pace than General Assembly Committees. Instead of working to write one resolution over the course of the conference, delegates write numerous directives as issues arise in committee. Generally, debate will follow the directive cycle structure. The Directive Cycle

1. **Crisis Update:** Backroom provides some kind of update on the events affecting the committee. These events will usually reflect a series of problems or issues that the committee must address.
2. **Formal Debate:** Delegates debate the issue at hand through some form of formal debate.
 - a. **Round Robin:** A form of debate in which every delegate speaks once with a set amount of speaking time.
 - b. **Moderated Caucus:** A form of debate with a set amount of speakers, speaking time, and topic.
3. **Informal Debate:** After holding formal debate, delegates may wish to collaborate through a more informal method.
 - a. **Unmoderated Caucus:** During unmoderated caucus, delegates can discuss the issue without the structure of formal debate and collaborate with other delegates on directives.
4. **Directives:** Made up entirely of operative clauses, directives present the delegates' solution to the problems with which the committee is faced. Delegates may work on writing directives during formal or informal debate.
5. **Voting on Directives:**
 - a. **Presentation and Q&A:** A delegate may motion to present and hold a Q&A for directives prior to moving to voting procedure. The time for presentation and questions will be set in the motion itself.
 - b. **One/Two For, One/Two Against:** Delegates may also motion for one or two delegates to speak for or against the directives before moving into voting procedure. This is another way for delegates to present and debate directives before voting.
 - c. **Amendments:** Delegates may motion for a pre-set or open amendment period, during which changes can be made to directives before the committee moves into voting.
 - i. **Friendly Amendments:** If the sponsors approved of the change, then the amendment is friendly and automatically added to the directive.
 - ii. **Unfriendly Amendments:** If the amendments are not approved by sponsors, they are voted on during formal voting procedure.
 - d. **Direct Voting:** Delegates may wish to simply move straight into voting procedure instead of holding some kind of discussion for directives. This is especially common during time-sensitive crisis responses.

- e. **Voting:** In a crisis committee, only a simple majority (more than ½ of the committee) is required to pass a directive. Most crisis committees use placard voting, where delegates raise their placard in favor, against, or to abstain, and the Chair tallies the votes.

Crisis Mechanics

Crisis Committees are unique from the General Assembly because they present a new form of action for delegates. In addition to debating issues in committee (in frontroom) delegates have the ability to sneakily pursue their personal goals by writing crisis notes (in backroom). Here's an example.

TLDR: Establish a wealthy, well connected spy in Greece; by a large compound; begin building my crew

Dear Stavros,

I know it's been a minute. I'm sorry. I didn't mean to ghost you after our wonderful summer island hopping in Greece, I swear. The airline lost all of my luggage and I was just now able to get it back. All your contact information was in my stuff. It truly was a tragedy; I was heartbroken. But now I'm back baby!

I remember the blue waters and the perfect sand like it was yesterday. I'm sure you feel the same. It's why I'm reaching out in fact. I'm planning on purchasing some property in Greece. I was hoping you'd help me out. I've been hearing rumors about treasure of some kind off the coast of Paros. I know your dad has ties to treasure hunting and the yacht scene. It's crazy that he works for something like AmCorp. Have you heard any juicy gossip?

- Spill any tea that you've gathered from your father's company. As an employee you have access to a lot of information and proprietary technology.
- Look for properties for me to buy with easy access to Paros/on the island of Paros. It must contain:
 - A private doc
 - 3 car garage
 - Ample land
 - A large basement
 - Land for growing food → vineyard perhaps
 - A large pool or space to install one
- Help me acquire a yacht

I will of course compensate you for all of your services. Get back to me as soon as you can. The sooner you get back to me the sooner we can be reunited in the paradise of Greece.

Yours for eternity,

Jessie

1. **Crisis Notes:** Crisis notes are secret messages delegates write to a particular person in backroom with the goal of furthering their personal ambitions. The most successful crisis notes are those that provide sufficient detail with regards to objectives, as well as methods. A sample crisis note is displayed below:
2. **Crisis Arcs:** A delegate's crisis arc maps out the overarching storyline/action they hope to take in backroom. A traditional arc will have delegates amassing resources on

Thursday and Friday, launching small crises on Friday, and reaching the peak of the action on Saturday night.

3. **Two-Pad System:** Delegates possess two notepads, through which they present crisis notes to backroom at any given time. Each notepad represents a distinct storyline such that one is not contingent on the other, although usually the stories will merge by Saturday.
4. **Joint Private Directives (JPDs):** JPDs are crisis notes written by a group of delegates instead of one. Since multiple delegates are working together, they are usually weighed slightly heavier than a crisis note from an individual.
5. **Timed Crises:** In a timed crisis, the Crisis Director gives the committee a crisis update that requires immediate action and sets a time limit by which the committee must produce a directive in response. During this time, backroom is usually closed.
6. **Elections:** If a committee decides to hold an election for some position, the Chair will facilitate it, offering all nominated delegates time to promote their candidacy.
7. **Trials:** If a committee decides/believes for some reason that a delegate in the committee is guilty of a crime, they may choose to put them on trial.

Joint Crisis Mechanics

1. **Messages between Committees:** In a JCC, delegates may choose to try and reach out to the other committee either in frontroom (through a directive) or through backroom (through a crisis note or JPD).
2. **Switching Committees:** A delegate may choose to switch from one committee to another for the purpose of pushing their arc forward. This kind of change will most likely take place in backroom through their crisis notes. If they are moved, the delegate is still compared against their original committee as it pertains to awards.
3. **Meetings between Committees (Summits/Parties/etc.):** Delegates may hope to arrange some common meeting between the committees to discuss various issues. This could be in the form of a summit, party, or negotiation.
4. **Merging Committees:** At some point, the two committees may express the desire to merge permanently. This could happen through backroom mechanics or directives.

Our Charity

In a world where natural disasters are becoming more frequent and severe, **All Hands and Hearts** is a beacon of hope. With a mission to transform disaster response into a thoughtful, long-term approach, this charity is making a profound impact on communities in need. All Hands and Hearts' approach ensures that they build with resilience in mind, preparing communities for a more secure future.

All Hands and Hearts has provided nearly two decades of disaster relief support to over 1.2 million people. Their active programs span the globe, demonstrating their unwavering commitment to helping communities rebuild and recover. Join us in supporting this extraordinary charity over the course of this weekend and be a part of the solution in disaster-affected areas worldwide.

Delegates will have the option to send candy-grams to their friends and colleagues. They can address an appropriate* message to whoever they want, and it will be delivered and read aloud to the committee, with candy attached to the note.

*Note: See our Conference Terms and Conditions in this Guide or our website.

Second, donations will be tracked by committee, and you will receive donation updates for your committee each session. In order to have your donation count for your committee, please [fill out our google form](#) with evidence of your donation and committee name as well. The QR code on the right below also includes our google form.



Additional Resources



**Diversity, Equity, and Inclusion
Concerns Form**



This form is to donate. Here you can deposit your money to the charity. Don't forget to screenshot your confirmation!

This form is for reporting your donation. Attach your screenshot and committee to get committee incentives!



Charity QR Codes



Anonymous Feedback Form



Sexual Harassment Form



College Panel

Our NYU College Panel Event

Join us on November 10th from 2:30-3:30 pm in the Eisner & Lubin Auditorium (4th Floor of Kimmel) to hear all about the NYU student experience & any other pressing questions you may have! We will be joined by EmpireMUNC staffers from various majors, years, and backgrounds, ready to provide any insight!

Restaurant Recommendations and Discounts near New York University

All'Antico Vinaio - \$\$; 729 8th Ave, New York, NY 10036

Artichoke Basille Pizza - \$\$; 111 MacDougal St, New York, NY 10012

Bareburger - \$\$; 535 LaGuardia Pl, New York, NY 10012

Brooklyn Bagel & Coffee Company - \$; 63 E 8th St, New York, NY 10003

Los Tacos No.1 - \$; 340 Lafayette St, New York, NY 10012

Raising Cane's - \$; 20 Astor Pl, New York, NY 10003

Ramen Takumi - \$; 1 University Pl, New York, NY 10003

Rosemary's - \$\$; 18 Greenwich Ave, New York, NY 10011

Saigon Shack - \$; 114 MacDougal St, New York, NY 10012

Su Jeo - \$\$; 82 W 3rd St, New York, NY 10012 - **Discount Available***

The Bean - \$; 771 Broadway, New York, NY 10003 - **Discount Available***

Top Thai - \$\$; 235 Sullivan St, New York, NY 10012

Uncle Ted's - \$\$; 38 E 8th St, New York, NY 10003 - **Discount Available***

*Note: Restaurants with asterisks give discounts if students show their EmpireMUNC badges!!!